

MEETING MINUTES

DATE: March 12, 2012

PLACE: Department of Business Regulation (DBR)

1511 Pontiac Avenue, Bldg 68-1 Conference Room

Cranston, RI 02920

MEMBERS PRESENT: Chair David R. Prengaman; Vice-Chair Barbara Feibelman; Member John K. Grosvenor and Member David L. DeQuattro (Present 1:12 p.m. – 2:19 p.m.)

MEMBERS ABSENT: Secretary Christian J. Ladds

OTHERS PRESENT: Dawne Broadfield, Board Executive

OTHERS ABSENT: Brian J. Riggs, DBR, Administrator, Financial Management

Louis A. DeQuattro, Jr., Esq., CPA, DBR Deputy Director & Counsel

CALLED TO ORDER: Chair Prengaman called the meeting to order at 1:06 p.m.

to commence Board business.

A. MINUTES OF THE MEETING OF THE BOARD

(1) Member Grosvenor moved to approve the open meeting minutes of February 13, 2012 as published. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor, two (2) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Member John K. Grosvenor. Secretary Christian J. Ladds and

Member David L. DeQuattro were absent from this vote.

(2) Member Grosvenor moved to approve and seal the executive session meeting minutes of the February 13, 2012 as published. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor, two (2) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Member John K. Grosvenor. Secretary Christian J. Ladds and Member David L. DeQuattro were absent from this vote.

B. EXECUTIVE SESSION

(1) Member Grosvenor moved to convene into executive session at 1:06 p.m. pursuant to RI General Laws, §42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor, two (2) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Member John K. Grosvenor. Secretary Christian J. Ladds and Member David L. DeQuattro were absent from this vote.

(2) Member Grosvenor moved to adjourn from executive session and to reconvene to an open meeting at 1:39 p.m. pursuant to R.I.G.L. §42-46-4. Vice-Chairman Feibelman seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David

R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

(3) Member Grosvenor moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

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(4) Member Grosvenor moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motions were made to close the following agenda items B, D, K, M and N. Motions were made to continue the following agenda items A, C, E, F, G, H, I, J, and L. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

(5) Member Grosvenor moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law

§42-46-5(a). Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

(6) In Executive Session closed matters, the vote varied depending upon attendance to close. Each vote was unanimous at the time that it was taken with no Board members recused.

(7) In Executive Session pending matters, there are nine (9) pending matters, comprised of one (1) investigative matter and eight (8) registration matters with no (0) recusals.

C. OLD BUSINESS

(1) General Laws – (Design Competition and Fishing)

Chair Prengaman indicated that the Governor's office chose not to submit the proposed changes during the 2012 Legislative Session.

Member Grosvenor moved to close and add to the August 2012 agenda for discussion along with the American Institute of Architects (AIA) support letter. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

(2) Rules and Regulations – (Review for Updating)

Mrs. Broadfield did not have an update. Therefore, Vice-Chair Feibelman moved to continue. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

(3) Annual Meeting with the Building Officials and the State Building Code Commissioner

(Discussion for Scheduling)

Mr. Ducharme will notify the Board of the schedule. Vice-Chair Feibelman moved to continue. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

(4) National Council of Architectural Registration Boards (NCARB)

• 2012 Joint Regional Conference – Nashville, TN (March 22 – 25, 2012)

The New England Conference of Architectural Registration Boards (NECARB) will fund one (1) delegate of each Board to attend the Conference plus the Regional Officers. Chair Prengaman will be attending as the funded Regional Officer, NECARB

Secretary/Treasurer. No other Board members will be attending. Mrs. Broadfield prepared the State Report for submission.

Member Grosvenor moved to continue. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

- 2012 Annual Meeting – Minneapolis, MN (June 20 -24, 2012)**
- Funding - The National Council of Architectural Registration Boards (NCARB) will fund one (1) delegate of each Board to attend. In addition, NCARB will also fund, by scholarship application, an additional delegate and a Member Board Executive (MBE) of each Board. Mrs. Broadfield submitted the scholarship application. Chair Prengaman will be attending as the funded Regional Officer, NECARB Secretary/Treasurer.**

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- 2012 Draft Resolutions and Officers - Presentations will be made at the Regional Meeting in Nashville, TN. Chair Prengaman will report back to the Board.**

Member DeQuattro moved to continue. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara

Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

D. NEW BUSINESS

(1) Board Members Appointments – Member Grosvenor’s term expires April 1, 2012. Member Grosvenor will send a letter of interest re-appointment request to the Governor’s office. The Board will also send a letter to the Governor’s Office endorsing Member Grosvenor for re-appointment.

E. National Council of Architectural Registration Boards (NCARB) Information and Updates)-(Review/Take Action)

(1) NCARB Releases Tools and Resources to Assist Interns with the Rollover to the Intern Development Program (IDP) 2.0. – So noted.

(2) NCARB – 2012 Practice Analysis of Architecture Survey.

NCARB is urging each Board to communicate the value of participating and completing the 2012 Practice Analysis Survey, because the survey becomes much more valuable the more comprehensive the response is. The Board felt that in reaching out to its registrants it would be doing its job. NCARB provided communication materials for the Board to use. Mrs. Broadfield will research those materials and then send a communication e-mail blast to its registrants.

(3) NCARB News Clips – the American Institute of Architects (AIA) Amends Continuing Education Requirement to Incorporate NCARB Mode Law Recommendation. – So noted.

F. APPLICATIONS

1. RECIPROCAL REGISTRATION REQUESTS FROM INDIVIDUALS REGISTERED IN OTHER STATES SEEKING REGISTRATION IN RHODE ISLAND

(A) Member DeQuattro moved to approve the following reciprocal registration requests as submitted with an expiration date of December 31, 2013. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

(1) EFAW, David A. (7) MIN, Andy D.

(2) GIAMBASTIANI, Donald E. (8) MUSE, Philip Douglas

(3) GRANT, Jon M. (9) SELLDORF, Annabelle

(4) HOROWITZ, Stephanie T. (10) SZOSTKOWSKI, Theodore

(5) HOWE, Christopher D. (11) ZIMMERMAN, Jon

(6) LARSEN, Robert S.

2. REGISTRATION REINSTATEMENT REQUESTS FROM INDIVIDUALS REQUESTING REINSTATEMENT OF HIS/HER RHODE ISLAND REGISTRATION.

(A) No applications at this time.

3. INITIAL REGISTRATION REQUESTS FROM INDIVIDUALS WHO HAVE COMPLETED THE REQUIRED EDUCATION, INTERN

**DEVELOPMENT PROGRAM (IDP) AND THE ARCHITECTURAL
REGISTRATION EXAMINATION (ARE) THROUGH THE NATIONAL
COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS (NCARB)
DIRECT REGISTRATION PROGRAM**

(A) Member DeQuattro moved to approve the Initial Registration for Edward W. Robbins as a result of the National Council of Architectural Registration Boards (NCARB) Direct Registration program upon receipt of the sixty-dollar (\$60) Initial Registration fee and the “Tax Affidavit” indicating that he is current with Rhode Island taxes for the Green Book as presented with an expiration date of December 31, 2013. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

(1) ROBBINS, Jr., Edward W.

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**4. CERTIFICATES OF AUTHORIZATION (COA) APPLICATIONS (See
Attached List)**

(A) Vice-Chair Feibelman moved to conditionally approve the application for the Certificate of Authorization for the Limited Liability Company for CPL Partnership LLC as submitted pending receipt of a “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David

R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

(B) Vice-Chair Feibelman moved to conditionally approve the application for the Certificate of Authorization for the Corporation for Civitects, PC as submitted pending receipt of a “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

(C) Vice-Chair Feibelman moved to approve the Change in Responsible Control removing David Foster (1244) – Retired and adding Jeffrey Wyszynski (3810) for the application for Certificate of Authorization for the Corporation for Tecton Architects, Inc., #A-14,087, as submitted. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

(D) Motion was made at the last meeting to continue and hold for four (4) months to monitor receipt of any application made in the name of

Herbst-Musciano, LLC. Mr. Herbst does not approve of his name being used in the firm name. To date, no information has been received.

(E) Vice-Chair Feibelman moved to continue and send a letter as to the request to the Change in Responsible Control removing Eric Lagerberg (3551) and Robert Tindall (2438) and adding Carolyn Jones (3873 and Davie Cassidy (3875) for the amended application for Certificate of Authorization for the Corporation for Callison Architecture, LLC d.b.a. Callison, LLC, #ALLC38, indicating that in addition to the changes in responsible control, the amended Certificate of Authorization application now lists Callison LLC as a member of Callison Architecture, LLC. Due to this change, the Board referred the amended Certificate of Authorization application to Legal Counsel for review and comment. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

G. ADJOURNMENT

Chair Prengaman announced that the next Board meeting is scheduled for Monday, April 9, 2012, at 1:00 p.m. at the DBR, The John O. Pastore Center, 1511 Pontiac Avenue, Conference Room

68-1, Cranston, RI 02920. Member Grosvenor moved to adjourn the meeting at 2:19 p.m. Vic-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

Respectfully submitted,

**David R. Prengaman, AIA
Chair**

DRP/dmb

• Posted on April 10, 2012 electronically on Secretary of State's Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.

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CERTIFICATE OF AUTHORIZATION (COA) APPLICATIONS

Board Meeting of MARCH 12, 2012

SOLE PROPRIETORSHIPS

LIMITED LIABILITY COMPANIES

CPL PARTNERSHIP LLC \$100. NJ APPROVED – 03/12/12

CORPORATIONS

CALLISON ARCHITECTURE, LLC d.b.a - 0 - WA CONTINUE FOR REVIEW BY LEGAL

**CALLISON, LLC COUNSEL REGARDING THE LLC A MEMBER
#ALLC38 – Change in Responsible Control OF THE LLC AND
CONTINUE– 03/12/12**

Removed: Eric Lagerberg (3551) and Robert Tindall (2438)

Added: Carolyn Jones (3873) and David Cassidy (3875)

CIVITECTS, PC \$100. MA APPROVED – 03/12/12

**HERBST-MUSCIANO, LLC CONTINUE FOUR (4) MONTHS – 02/13/12
No record on file with this Board or the RI Sec. of State. NO
RESPONSE – CONTINUE – 03/12/12**

TECTON ARCHITECTS, INC. - 0 - CT APPROVED – 03/12/12

#A-14,087 – Change in Responsible Control

Removed: David Foster (1244) - Retired

Added: Jeffrey Wyszynski (3810)

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